

**Merrill Area Public Schools  
Regular Board of Education Meeting  
June 15, 2022 – Minutes**

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The meeting was called to order by President Kevin Blake at 5:30 PM in the MAPS Board Room.

Board members present: Jacqueline Gremler, Ron Liberty, Kendra Osness, Paul Proulx, Brett Woller, Linda Yingling and Kevin Blake (a quorum was present). Board members absent: Chad Krueger and Maria Volpe Others Present: Dr. John Sample, Superintendent; Glenda Oginski, Director of Curriculum & Instruction; Shannon Murray, High School Principal; one person from the staff; and, Tammy Woller, Recorder.

President Blake led the Pledge of Allegiance.

There were no public comments.

The following were recognized: Jackson DeJong and Taylor Zastrow, both are high school students that participated to be the voice for students during our Human Growth and Development Advisory Committee. They are both 2021-22 graduates and will not return to the committee. They both did an exceptional job representing the students' voice among a group of adults around a difficult topic. Also recognized were Elizabeth Schmidt, Madi Crossman, Olivia Troyer, and Mia Smith for being WIAA Division 1 Track & Field State Qualifiers; as well as, alternates Emma Marlowe and Jalie Severt. The Board recognized Dr. John Sample for his dedicated years of service in the District.

Administrative reports were shared with the Board including Student Monitor Report; PRSYL Monthly Data; School Forest Final Report 2021-2022; English Language Learners Report; Food Participation Update; Buildings & Grounds/Transportation Update; and, the Superintendent's Report.

Committee reports were shared with the Board including from the Finance/HR and Curriculum/Technology/Pupil Services Committees.

MOTION by Liberty, second by Proulx to approve the purchase of BenQ Panels for Kate Goodrich and Washington Elementary in the amount of \$145,600.00 to be paid from the 2021-2022 fiscal year. Motion carried unanimously.

MOTION by Woller, second by Osness to approve the continuation of the contracts with vendors and purchases [as presented](#) for the 2022-23 fiscal year with cost variances not to exceed the lower of 5% or \$10,000. Motion carried unanimously.

MOTION by Proulx, second by Liberty to approve the FY23 preliminary budget [as presented](#). Motion carried unanimously.

MOTION by Osness, second by Gremler to approve the addition of a part-time AV Coordinator position with the job description as presented for FY23. Motion carried unanimously.

MOTION by Osness, second by Gremler to approve the Insurance Exclusion & Reimbursement Awareness policy created by Boardman and Clark effective June 15, 2022. Motion carried unanimously.

MOTION by Proulx, second by Liberty to approve the Future Ready Library Plan [as presented](#). Motion carried unanimously.

MOTION by Gremler, second by Liberty to approve the Schoolwide Title I Plans for Kate Goodrich Elementary and Washington Elementary [as presented](#). Motion carried unanimously.

MOTION by Proulx, second by Liberty to approve the AGR End of Year Report. Motion carried unanimously.

MOTION by Osness, second by Proulx to approve Taher as the district's food service management company for they 2022-2023 school year. Motion carried unanimously.

MOTION by Woller, second by Yingling to approve the donation of funds from the Merrill Lions Club valued at \$2,500 for the purchase of an ice machine at Jay Stadium. Motion carried unanimously.

There were technical corrections made to Policies 5421, 5451. 01, 7250 and 8640.

MOTION by Proulx, second by Liberty to approve the attached [personnel report](#), contingent upon the satisfaction of the appropriate liquidated damages for resignations, if applicable. Motion carried unanimously.

President Blake asked if anyone wanted anything pulled from the Consent Agenda. Hearing none, he called for a motion.

MOTION by Osness, second by Proulx to approve consent agenda items a through d, which includes second reading and approval of Policy 2414 Human Growth and Development; minutes of the May 18, 2022, and May 31, 2022, meetings; claims, vouchers and receipts totaling \$3,142,606.40; and, donations totaling \$2,682. Motion carried with Woller abstaining from the May 18, 2022 minutes; Yingling abstaining from the May 18, 2022 and May 31, 2022 minutes; and, Blake abstaining from the May 31, 2022 minutes.

For "Items for Future Meetings and Possible Action to Approve the Future Discussions Thereof," Ron Liberty asked to discuss the flashing crosswalk signs near Prairie River Middle School at the next Facilities Committee meeting.

Radio Schedule: Thursday, June 16, 2022 at 8:15 AM @ Bluejay 730 Radio Station

#### Future Meetings

- Special Board Meeting: Wednesday, June 22, 2022 @ 5:30 p.m. in the Board Room
- Finance/HR Committee Meeting: Wednesday, July 6, 2022 @ 4:30 p.m. in the Board Room
- Curriculum/Technology/Pupil Services Committee Meeting: Wednesday, July 13, 2022 @ 4:30 p.m. in the Board Room
- Regular Board Meeting: Wednesday, July 20, 2022 @ 5:30 p.m. in the Board Room

President Blake called for a MOTION to adjourn into executive (closed) session pursuant to Wisconsin Statutes under Section 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and, 118.125 to discuss other matters involving student records and personal histories that, if discussed in public, would likely have a substantial adverse effect on the reputations of the persons discussed. The purpose of the closed session is to review the pre-expulsion history; and, under Section 19.85(1)(f) for the purpose of discussing and considering a request for reimbursement of attorney fees related to an investigation of employee conduct which may include the social and personal history of the employee and confidential information about students under Wis. Stat. s. 118.125, and which, if discussed in public, would likely have a substantial adverse effect on the reputations of the individuals discussed. MOTION by Proulx, second by Liberty to adjourn into executive session. Motion carried on a roll call vote.

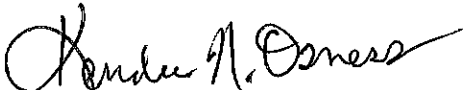
6:12 p.m. - 3 minute break to get organized.

MOTION by Woller, second by Liberty to reconvene into open session for the Regular Board Meeting. Motion carried unanimously.

MOTION by Proulx, second by Woller to approve the Malina Piontek invoice number 1639. Motion carried unanimously.

MOTION by Proulx, second by Woller to have our insurance company who represents and protects our employees be in attendance at the August meeting for a presentation. Motion carried unanimously.

MOTION by Liberty, second by Woller to adjourn at 6:48 p.m.

  
Kendra Osness  
Board Clerk

Tammy Woller  
Recorder



**MAPS BOARD OF EDUCATION  
TOPIC SUMMARY SHEET**

**BOARD MEETING DATE:** May 25, 2022 Finance/HR Committee Meeting  
June 15, 2022 Regular Board of Education Meeting

**TOPIC:** Annual Review of Contracts Over \$10,000 for FY23

**BACKGROUND:** In order to be compliant with Board Policy #6320, the Board must annually approve the list of expected [vendor contracts and expenses greater than \\$10,000](#). It is important to know that these contracts do not all come due at the same time every year, thus the amounts are estimates based on what we either know at this time or have spent in the past. Some of the vendors and/or products are proprietary and there are either none or very limited alternatives which is why some of them state that there is no intent to bid out the contract or service.

**BUDGET/FISCAL IMPACT:** Directors responsible for these purchases already budget for them and are responsible for sharing any changes in costs with the Board in excess of 5% or \$10,000 (lower of the two). The budget presented tonight includes these amounts.

**POLICY IMPACT:** N/A

**AGENDA CATEGORY:**  Policy Issues  
 Monitoring Data  
 Action Item  
 Information

**RATIONALE:** This is done to be compliant with policy [#6320](#).

**REPORT PREPARATION:** Edward Then, Director of Business Services

**POSSIBLE MOTION:** Motion to approve the continuation of the contracts with vendors and purchases as presented for the 2022-23 fiscal year with cost variances not to exceed the lower of 5% or \$10,000.

**MAPS BOARD OF EDUCATION  
TOPIC SUMMARY SHEET**

**BOARD MEETING DATE:** May 24, 2022 Finance/HR Committee Meeting  
June 15, 2022 Regular Board of Education Meeting

**TOPIC:** FY23 Preliminary Budget Approval

**BACKGROUND:** The preliminary budget includes all updates both discussed and voted on during the course of the budget process including the addition of the part-time AV Coordinator position, adjustments from the failed referendum, wage increases, and other inflationary increases. I have also updated the names of individuals and their benefits elected to date. Some key data points are available [here](#).

I have balanced all individual projects codes for the most part, but know that the “new” amounts for FY23 have not been released yet. The BVA budget is tied out of the time being; student counts are changing by the day; nothing with counts will be solid until September.

**BUDGET/FISCAL IMPACT:** This budget reflects all changes discussed in prior topic summaries. This is going to be a much tighter budget than what MAPS is used to. It will need to be thoroughly monitored throughout the year. More updates will need to be done as summer goes on.

**POLICY IMPACT:** We are following the key budget policies:

- [Policy #6210 - Fiscal Planning](#)
- [Policy #6222 - Budget](#)
- [Policy #6231 - Budget Implementation](#)
- [Policy #6235 - Fund Balance](#)

**AGENDA CATEGORY:**  Policy Issues  
 Monitoring Data  
 Action Item  
 Information

**RATIONALE:** Preliminary budget adoption is required prior to spending funds for FY23 which is why it is important to complete this task in June. The budget will be uploaded into Skyward after its approval at the June 15th meeting.

**REPORT PREPARATION:** Edward Then, Director of Business Services

**POSSIBLE MOTION:** Motion to approve FY23 preliminary budget as presented.

**MAPS BOARD OF EDUCATION  
TOPIC SUMMARY SHEET**

**Date of Board Meeting:** June 8, 2022 CTP Committee and  
June 15, 2022 Regular Board Meeting

**TOPIC:** Future Ready Library Plan

**BACKGROUND:** Wisconsin State Statute requires all districts to create a long-range library plan. The [Future Ready Librarians Framework](#) helps define ways librarians can lead, teach, and support in their schools and systems. The district's Library Technology Specialists have used this framework to develop a plan that examines where we are and sets goals for the future.

**BUDGET/FISCAL IMPACT:** N/A

**POLICY IMPACT:** N/A

**AGENDA CATEGORY:**  Policy Issues  
 Monitoring Data  
 Action Item  
 Information

**RATIONALE:** As required by the Department of Instruction, Merrill Library Technology Specialists worked to create the [Future Ready Library Plan](#) for the district.

**REPORT PREPARATION:** Glenda Oginski, Director of Curriculum and Instruction  
Marcella Cordova, MHS LTS, Lindsay Doescher PRMS LTS,  
Hillary Lau Washington LTS, Megan Sherman Kate Goodrich LTS.

**POSSIBLE MOTION:** **Motion to approve Merrill Area Public Schools Future Library Plan.**

**MAPS BOARD OF EDUCATION  
TOPIC SUMMARY SHEET**

Date of Board Meeting: June 08, 2022

TOPIC: School-Wide Title One Program

**BACKGROUND:**

Due to consolidation of Jefferson, Washington and Kate Goodrich Elementaries, the Title I Schoolwide Plans had to be rewritten to support current practices in each of the newly configured schools. Title I guidelines require that a Schoolwide Plan be approved by the School Board updated annually and kept on file. Each year a team created an action plan based on the results from a Systems Implementation Review (SIR) to help identify areas to improve literacy instruction. All of these components are required as part of acceptance of Federal Funding from Title Grants.

BUDGET/FISCAL IMPACT: N/A

POLICY IMPACT: N/A

AGENDA CATEGORY:     \_\_ Policy Issues  
                              \_\_ Monitoring Data  
                              X Action Item  
                              \_\_\_ Information

**RATIONALE:**

The DPI link below shows the difference between the two options of Title One.  
[DPI Document - Difference Between Targeted Assistance and Schoolwide Title](#)

The link below is the district-created Schoolwide Plans for Kate Goodrich and Washington Elementary. These documents will be sent to the Department of Public Instruction for approval.

[Kate Goodrich Schoolwide Title Plan](#)  
[Washington Schoolwide Title Plan](#)

REPORT PREPARATION: **Glenda Oginski, Director of Curriculum and Instruction**  
**Heather Skutak, Principal at Kate Goodrich**  
**Amy Stutzriem, Principal at Washington**

**POSSIBLE MOTION:**

I recommend a motion to approve School-wide Title One Programs for Kate Goodrich and Washington Elementaries, effective for the 2021-2022 school year.



**MAPS Monthly Personnel Report: Who, When, Where, & Why**

Position	Location	Prior Employee	Internal or External Hire	New Hire	Salary / Wage	Start Date
Director of Business Services	CO	Edward Then	External	Kelley Strike	\$123,311 (FIN,7)	7/1/22
School Psychologist	District	Veronica Krueger				
School Psychologist	District	Joey Powell				
School Counselor	MHS	Alisha Resch				
School Social Worker	PRMS	Saraphena Jochman				
School Social Worker	WASH	Alexis Medford				
High School Principal	MHS	Shannon Murray	Internal	Trisha Detert	\$126,986 (HSPRI, 10)	7/1/22
PRSYL Principal	PRSYL	Trisha Detert	Filled with a Transfer			
Middle School Principal	PRMS	Ryan Martinovici				
High School FACE Teacher	MHS	New Position	External	Amanda Opper	\$47,196 (BA,6)	8/8/22
High School Agriculture Teacher	MHS	Michelle Heeg	External	Holly Hartwig	\$42,566 (BA,3)	8/8/22
High School Social Studies Teacher	MHS	Adam Yirkovsky	External	Don Seubert III	\$41,727 (BA,1)	8/8/22
High School SPED Teacher	MHS	Scott Schult	Filled with a Transfer			
High School SPED Teacher	MHS	Karen Salzwedel				
Title 1 Reading Teacher	PRMS	Lisa Helbing				
Computer/Business Teacher	PRMS	Amy Hahn				
Music Teacher	KATE/PRMS	Pamela Worlin				
Special Education Teacher	WASH	Richard Twomey				
Elementary Teacher	WASH	Baonhia Lor	External	Marissa Gutsch	\$41,727 (BA,1)	8/8/22
Human Resources Assistant	CO	Natalia Swatloski	Not Being Filled At This Time			
AV Coordinator/ IT Technician	District	Travis Wichlacz	External	John Heuer	\$21.01 (FY23-Gr. 16 / Level B)	TBD
Custodian	WASH	Randy Hoffman	Filled with a Transfer			
Custodian	PRMS	Jacob Berreth				
Part time Custodian	District	Raeanne Walker				
Part time Custodian	District	Trevor Schenzel				
Part time Study Hall Aide	MHS	Alexander Marx				
Special Education Aide	PRMS	Chantelle Diels	External	Jennifer Fox	\$16.08 (Gr 3, Level B)	8/29/22
Special Education Aide	PRMS	Maxine Schuetze				
Part time Special Education Aide	PRSYL	Jennifer Bonnell	Not Being Filled At This Time			
10 Mo Secretary	PRSYL	Angela Andreska				

Leaving Employee	Location	Leave Type	Last Date Employed	Years of Service	Position
Maxine Schuetze	PRMS	Resignation	6/30/22	5	SPED Aide
Scott Schult	MHS	Declined Contract	Never Started	-	SPED Teacher
Lisa Helbing	PRMS	Resignation	6/30/22	2	Reading Interventionist
Angela Andreska	PRSYL	Retirement	6/3/22	14	10 Mo Secretary
Karen Salzwedel	MHS	Resignation	6/30/22	2	Special Education Teacher
Baonhia Lor	Washington	Resignation	6/30/22	3	Elementary Teacher
Saraphena Jochman	PRMS	Resignation	6/30/22	1	Social Worker
Alexis Medford	Washington	Resignation	6/30/22	1	Social Worker
Alisha Resch	MHS	Resignation	6/30/22	1	School Counselor
Jacob Berreth	PRMS	Resignation	6/14/22	6	Custodian

Transfers	Employee Type	Previous Position	New Position	Effective Date	Authorizer(s)
Amy Hahn	Teacher	Computer/Business Teacher	Special Education Teacher	7/1/2022	Martinovici/Murray/Baker
Ryan Martinovici	Principal	PRMS Principal	PRSYL Principal	7/1/2022	Murray
Trevor Schenzel	Custodian	Part Time Custodian	Full Time Custodian	7/31/2022	Bergman/Then
Sтивен Holz	Custodian	Custodian	Head Custodian -Washington	7/31/2022	Bergman/Then
Lance Baker	Custodian	3rd Shift Custodian	2nd Shift Custodian	7/1/2022	Bergman/Then
Colton Holz	Custodian	2nd Shift Custodian	Kate- Assistant Custodian	7/1/2022	Bergman/Then

**New Seasonal, Limited-term, & Grant Employees**

Position	Location	Season/Type	Supervisor	New Hire	Salary
Summer Custodian	District	Summer	Dale Bergman	Madisen Weix	\$12.00
Summer School Aide	KATE	Summer	Matt Schult	Haley Rick	\$14.01
Lifeguard	PRMS	Summer	Dale Bergman	Julia Shull	\$15.00
Lifeguard	PRMS	Summer	Dale Bergman	Olivia Bares	\$15.00

Leaving Seasonal, Limited-term & Grant Employees	Location	Leave Type	Last Date Employed	Years of Service	Position
Joelene Bentz	District	Summer	Fall 2021		Summer Custodian
Jozelyn Gebert	District	Summer	Fall 2021		Summer Custodian
Tanner Hannemann	District	Summer	Fall 2021		Summer Custodian
Lydia Hanson	District	Summer	Fall 2021		Summer Custodian
Summit Hoyt	District	Summer	Fall 2021		Summer Custodian
Bailey Iwen	District	Summer	Fall 2021		Summer Custodian
Logan Kanitz	District	Summer	Fall 2021		Summer Custodian
Kaylee King	District	Summer	Fall 2021		Summer Custodian
Logan Pagels	District	Summer	Fall 2021		Summer Custodian
Mary Pawlicki	District	Summer	Fall 2021		Summer Custodian
Evan Perry	District	Summer	Fall 2021		Summer Custodian
Allison Tabor	District	Summer	Fall 2021		Summer Custodian
Maryn Ugolini	District	Summer	Fall 2021		Summer Custodian
Madison Vandergeest	District	Summer	Fall 2021		Summer Custodian
Croix Woller	District	Summer	Fall 2021		Summer Custodian
Troy Mootz	District	Summer	Never Started		Summer Custodian
Kathryn Ball	Pool	Resignation	5/25/22		Lifeguard
Megan Brewer	Pool	Resignation	5/25/22		Lifeguard
Rianna Dowds	Pool	Resignation	5/25/22		Lifeguard
Erin Murray	Pool	Resignation	5/25/22		Lifeguard
David Skiff	Pool	Resignation	5/25/22		Lifeguard
Alexander Wickman	Pool	Resignation	5/25/22		Lifeguard
Joseph Jaroski	Pool	Resignation	5/25/22		Lifeguard